

TAPI RIVERFRONT DEVELOPMENT CORPORATION LIMITED

RGD Office: Room No. 117, City Engineer Sp.Cell, Shri Tapi Bhavan, Tapipura, Gordhandas Chokhawala Marg, Surat-395003,

Gujarat, India

CIN: U93000GJ2022SGC129041 Email ID: tapiriverfront@suratmunicipal.org

Notice Inviting Expression of Interest

EOI Notice

TAPI RIVERFRONT DEVELOPMENT CORPORATION LIMITED

Room No.117, City Engineer Sp.Cell, Shri Tapi Bhavan, Tapipura, Gordhandas Chokhawala Marg,
Surat-395003, Gujarat, India

Notice Inviting EOI for

**"Hiring Service of CA/CMA Firm" as GST Consultant for the Period up to 31st March 2027 for
Tapi Riverfront Development Corporation Limited."**

EOI Notification No.TRFDCL/EOI/01/2026-27]

This EOI Document is being published by the Tapi Riverfront Development Corporation Limited (TRFDCL) for Hiring Service of CA/CMA Firm as GST Consultant for the Period up to 31st March 2027.

Bidders are advised to study this EOI Documents carefully before submitting their proposals in response to the EOI Notice. Submission of a proposal in response to this notice shall be deemed to have been done after careful study and examination of this document with full understanding of its terms, conditions and implications. This EOI Document is not transferable.

EOI Fee (Non-refundable)	INR 1,180 (One Thousand One Hundred Eighty Rupees Only) (Including GST) by Demand Draft or Banker's Cheque in favour of Tapi Riverfront Development Corporation Limited.
Last date (deadline) for EOI Submission	Complete EOI in sealed envelope with relevant details may be submitted strictly through Speed Post or RPAD only so as to reach by 17th August 2026, up to 17:00 hrs at following address: To, Chief Accountant Shri, Surat Municipal Corporation, Shri Tapi Bhavan, Gordhandas Chokhawala Marg, Tapipura, Surat - 395003, Gujarat. Subject:- "Hiring Service of CA/CMA Firm as GST Consultants for the Period up to 31st March 2027 for Tapi Riverfront Development Corporation Limited." EOI Notification No.TRFDCL/EOI/01/2026-27
Website to download EOI	https://www.tapiriverfront.com/

The right to accept/reject any or all bid(s) received is reserved without assigning any reason thereof.


Deputy General Manager (CFO)
Tapi Riverfront Development
Corporation Ltd.

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Expression of Interest

For

"Hiring Service of CA/CMA Firm

as GST Consultant for the

Financial Year 2026-27 for

Tapi Riverfront Development

Corporation Limited."

EOI Notification No.:TRFDCL/EOI/01/2026-27

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Issued by

Tapi Riverfront Development Corporation Limited (TRFDCL)

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Note :

- ❖ All Bid documents are signed affixing stamp by the authorized signatory.
- ❖ All envelopes should be properly sealed and super scribed with EOI Notice no. and name of work and covers number.
- ❖ Bidders are advised to study this EOI Documents carefully before submitting their proposals in response to the EOI Notice. Submission of a proposal in response to this notice shall be deemed to have been done after careful study and examination of this document with full understanding of its terms, conditions and implications.

COVER 1	EOI Fees
COVER 2	Technical Eligibility Documents and terms of reference for GST Consultant of Tapi Riverfront Development Corporation Limited
COVER 3	Financial Bid

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1. Introduction and Background

1.1 About Surat Municipal Corporation

The Surat Municipal Corporation (SMC) has responded to the challenges of fastest population growth and high speed economic development by adopting the best urban management practices. The administration of SMC with the help of the people and elected members of the city has transformed Surat to one of the cleanest cities of India. SMC has taken all necessary steps to make the city a better place to live all amenities. SMC has taken up many path breaking initiatives and these efforts have been acknowledged at national and international level.

1.2 About Tapi Riverfront Development Corporation Limited

Surat Municipal Corporation (SMC) has formed the Special Purpose Vehicle (SPV) namely Tapi Riverfront Development Corporation Limited (TRFDCL) for the implementation of Tapi Riverfront Development Project. It is conceived and being implemented as a pioneering multi-benefit project with significant urban transformation potential. The riverfront development is to transform the Tapi into a major asset, which will improve the efficiency of its infrastructure and quality life in Surat.

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INVITATION OF EXPRESSION OF INTEREST

COVER 2

2. Technical Eligibility

Criteria	Compliance (strike off which is not necessary)
1. The applications will be considered from Qualified Company or LLP ("the Firm") or Partnership Firm should be registered for more than 10 years as on 31 st March 2026.	Yes / No (Please Provide Registration/Incorporation Certificate in Cover 2)
2. The experience should include experience in undertaking Service Tax/GST Consultant of Public Sector Company /Govt. Company and Local Authority.	Yes / No (If yes, evidences supporting appointment in Cover 2)
3. The Company/Firm should not be banned or blacklisted or temporarily forbidden from applying for EOI for any type of audit by PSU/ Local Authority/ Govt. Company. It has also to disclose that any disciplinary actions have not been taken by any Authorities.	Whether Company/Firm is banned or blacklisted or temporarily forbidden from applying for Tender for any type of audit by PSU/ local authority / Govt. Company? Yes / No (undertaking in this regard to be provided in Cover 2)
4. The Company/Firm or any of the Directors/ Partners of the Company/Firm should not have any disciplinary matters pending with ICAI/RBI/CBI/ Court of Law or any form and they should not have suffered any disqualification.	Whether disciplinary action initiated? Yes / No Whether any of the Directors/Partners Company/Firm is disqualified Yes / No (undertaking in this regard to be provided in Cover2)

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Criteria	Compliance (strike off which is not necessary)
5. The minimum Annual Turnover of the Company/Firm for last five financial years (i.e., from FY 2021-22 to FY 2025-26) should be exceeding Rs.50 lacs (Excluding Goods and Service Tax) in each year.	Yes / No (If yes, please provide audit report and Tax-return along with a certificate from Statutory auditor certifying the amount of Turnover Excluding Goods and Service Tax for last 5 years in Cover 2)
6. The partners should include a minimum of 2 FCA/FCMA exclusively associated with the firm as per firm's standing as on 31 st March 2026.	Yes / No (If yes, please provide evidence to support in Cover 2)
7. The Company/Firm should be empanelled with CAG for the year 2025-26.	Yes / No (If yes, please provide evidence to support in Cover 2)
8. The Company/Firm has to ensure that qualified CA/CMA with relevant post qualification experience of 2 years and Technical Staff are deputed for Relevant work. They should have the ability to read the documents in Gujarati language	Agreed / not agreed (undertaking in this regard to be provided in Cover 2)
9. The Company/Firm should have its Head/Branch Office located in Surat till the execution of the contract. The Company/Firm should not be a collaborated/network Company/Firm. The Company /Firm should have Head/Branch office in Surat for at least last 10 years and need to submit 2 government licence/ proofs for the same.	Yes / No (If yes, please provide evidence to support in Cover 2)
10. The Company/Firm should be holding a valid Peer Review Certificate issued by the Peer Review Board of the ICAI (covering the period of contract)	Yes / No (If yes, please provide evidence to support in Cover 2)

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Criteria	Compliance (strike off which is not necessary)
11. The Company/Firm office should be registered under Professional Tax and Provident Fund Act (Surat Region).	Yes / No (If yes, please provide evidence to support in Cover 2)

We state that the above information is true based on our records, as well as "Cover 2" that gives details of evidence to support.

For _____

Chartered Accountants/Cost Accountants

Partner

(Name)

Membership no. _____

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3. Terms of References for GST Consultant of Tapi Riverfront Development Corporation Limited

1. To Advise TRFDCL on applicability of GST pertaining to its present and future operation.
2. To undertake Liaisoning with GST Department on behalf of TRFDCL and advice TRFDCL from time to time for GST compliance.
3. To assist in depositing GST amount periodically as per requirement of GST law.
4. To prepare, compile, submit and file GST returns monthly/quarterly/half yearly/ annually as per the requirements.
5. To prepare periodical GST returns, computation, etc. for tax payment purpose.
6. To advise on taxable / non-taxable nature Income and Expenditure heads and any other advice related to GST for the benefit of TRFDCL.
7. To assist in obtaining various types of GST forms required and in case of any dispute arising with assessing authority. Consultant has to coordinate to sort out the dispute; similarly in case matter referred to higher authority, the consultant shall also take up the matter with them.
8. Submission of trading account pertaining to paper, books, & kits etc. as per the requirement of the Tax Authority.
9. The Consultant shall depute human resource(s) as and when request is made/ every month visit for data preparation for return filing registered office of TRFDCL.
10. To advice/give written opinion relating to any GST issues within reasonable time.
11. To give Written Opinion regarding all Tax Invoice/Bill relating to GST Act and Check all documents regarding Voucher/Bill arithmetically.
12. To assist on issues in GST TDS Registration, preparation & filing of GST TDS returns and Generation of TDS certificates.
13. To assist in preparing replies / submissions for Department's Notices regarding GST issues including show Cause Notices.
14. To draft, verify, and file appeals before the Appellate Authorities, independently draft, format, submit, and file comprehensive replies, stay applications, and statutory appeals against any notice, order, or demand issued by the GST authorities, and to appear on behalf of TRFDCL before all adjudication and appellate forums and to represent TRFDCL in all appellate proceedings.
15. To examine any order / communication received from GST authorities and advice further course of action.
16. To update about relevant changes/ amendments / judgements in the GST Acts & Rules (more specifically having implications on TRFDCL) regularly through mail.
17. To advise on Tax-planning like benefits /rebates /deductions exemptions available under GST Act.

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18. To attend the Appeal(s) /Show Cause Notice(s) /Hearing(s) related to GST matters with GST authorities.
19. Assistance in all GST Compliances including audit proceedings / show cause notices/ demands and other proceedings as applicable initiated by appropriate authorities including drafting / filing of replies, stay of demand and submissions and representation, pursuing, assisting and coordinating with GST authorities for getting refunds / settle demands.
20. For every month details of outward and inward liabilities along with supporting documents of TRFDCL consultant will be required to
 - Check the details, with reference to documents, for filing of return.
 - Suggest to avail or not to avail the ITC eligibility / ineligibility.
 - Assist in reconciliation of mismatch between GSTR 2A and data as per books i.e., GSTR 2.
21. The firm shall not sub-contract the Consultancy assignment.
22. To provide general consultancy services in any other work related GST, etc.
23. The Consultant or a Qualified Representative (CA/CMA) will be required to visit at least Three day (3-4 Hours a Day) in a week & as and when required at the registered office of TRFDCL.
24. Partner to visit and attend meeting as and when required for discussion with Senior Management of TRFDCL.
25. No escalation / price rise/ fees increase will be allowed to successful bidder.
26. Advising the records to be maintained, eligibility or otherwise of Input tax Credits and ensuring due compliance with Input tax credit, Income tax Refund, etc.
27. Advising on efficient utilization of resource to TRFDCL.
28. In addition to above any other services if deemed necessary and future requirement raised by GST Act including amendment, notice, circular etc., from time to time.
29. If the agency has complied with GST in accordance with the opinion provided by the consultant and subsequently, the Agency receives notice from the Goods and Services Tax Department then the consultant shall be required to assist the agency in responding to the notice and do the needful towards disposal of the same.
30. To prepare, draft, file, and represent TRFDCL in applications for Advance Ruling (AAR) and subsequent appeals before the Appellate Authority for Advance Ruling (AAAR) on any complex tax positioning or operations of the corporation.
31. Ad-Hoc Tax Facilitation & Reimbursement: Upon explicit written authorization, the Consultant may exceptionally clear urgent GST liabilities from their own funds up to a maximum cap of 10,000. TRFDCL shall reimburse the exact amount within 7 working days of receiving the payment challan.
32. The scope of work can be expanded and shall not be limited as above.

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1. Security Deposit & Agreement

- The successful bidder will be required to place Security Deposit @ 5% of the consideration of the contract by Demand Draft or Banker's Cheque payable at Surat in favour of **Tapi Riverfront Development Corporation Limited.** of any Scheduled / Nationalized bank within 10 days from the date of notice of award of contract, failing which a penalty @0.065 % of the amount of Security Deposit will be imposed for delay of each day.
- The Awardees i.e. the selected bidder will have to enter into an agreement with Tapi Riverfront Development Corporation Ltd. on a stamp paper of appropriate value of Government of Gujarat at the bidder's own cost within 15 (Fifteen) days period from the date of Notice of Award.
- Any type of Security Deposit shall not carry any interest.

2. Contract Period

Offer is invited for the period up to 31st March 2027. Further extension & Service Charges escalation both will be decided by TRFDCL.

We agree to the above scope of work and comprehensive financial bid in form of proposed Fees stated in cover 3.

3. Contract Allotment

The Bidder whosoever is applying for EOI for appointment as GST Consultant shall not apply for EOI of appointment as Internal Auditor and Statutory Auditor in TRFDCL.

4. Termination of Contract and Penalty

1. In case if the service of the consultant is not found satisfactory where a material information is not reported/misreported, has made misleading or false representation or deliberately suppressed the information, poor performance such as abandoning work, not properly completing work, the TRFDCL at its sole discretion, reserves the right to impose a financial penalty or terminate the contract, as decided by the higher authorities, and blacklist the Consultant Company/Firm.
2. Considering the materiality of the failure to perform at the satisfaction of the Corporation, the TRFDCL may make deductions from the amount from the professional fees payable to the Consultant.
3. Considering the severity of the case and the consequences where it has impact on reputation/any financial loss incurred, the TRFDCL shall recover financial losses and may also impose penalty.

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4. The TRFDCL may inform the Institute of Chartered Accountants of India regarding professional misconduct, negligence and failing to perform services in accordance with professional standards.

We agree to the above scope of work and comprehensive financial bid in form of proposed Fees stated in Cover 3.

For: _____

Chartered Accountants/Cost Accountants

Partner

(Name)

Membership no. _____

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COVER 3

4. FINANCIAL BID

Scope of Work	Total Amount (in INR)						
We agree to the above Scope of work from Point no. 01 to 32 and Comprehensive Financial bid inform of proposed fees stated in Cover 3. For _____ Chartered Accountants/Cost Accountants Partner Name _____ Membership No. _____ Firm Registration No. _____ (_____) Stamp & Sign	(Comprehensive quote for Scope of work agreed upon shall be stated, which shall be inclusive of all transportation exp./other charges/out of pocket / incidental expenses. GST should be mentioned separately.) <table border="1"><tbody><tr><td>Professional Fees for agreed scope of work (Yearly)</td><td>Amt in INR Rupees in Words</td></tr><tr><td>Applicable GST</td><td>Amt in INR Rupees in Words</td></tr><tr><td>Total (Yearly)</td><td>Amt in INR Rupees in Words</td></tr></tbody></table>	Professional Fees for agreed scope of work (Yearly)	Amt in INR Rupees in Words	Applicable GST	Amt in INR Rupees in Words	Total (Yearly)	Amt in INR Rupees in Words
Professional Fees for agreed scope of work (Yearly)	Amt in INR Rupees in Words						
Applicable GST	Amt in INR Rupees in Words						
Total (Yearly)	Amt in INR Rupees in Words						

Copy to: Chief Accountantshri,
Surat Municipal Corporation,
Tapipura, Surat...for necessary action.